

School Improvement Organizer

SMART: Specific, Measurable, Attainable, Results-based, Time-bound

1	SCHOOL: Lewis and Clark Elementary	DATE: 2006-2007	TEAM: T. Quintus, N. Hollen, D. Breeding, D. Geltel, C. Jeffrey, L. Christenson, D. Paulsen, V. Mattson		
2	DISTRICT SMART GOAL: Within five years, the district implements a literacy program in grades K-12 to continually improve student reading, writing, and communication.				
3	SCHOOL SMART GOAL: (Specific, stated in terms of student performance) By fall 2007, 90 percent of all students (3-6) will be proficient or advanced proficient in reading as evidenced by NDSA				
4	SMART GOAL INDICATOR (first) By 2011-2012, all fourth grade students will read and write at or above fourth grade level		SMART GOAL INDICATOR (second)		
5	ACTION STEPS: All students in grades 1-3 will have a 60 minute uninterrupted reading block at their reading level. All students in grades 4-6 will have a 60 minute uninterrupted reading block at their reading level.		TIMELINE: Sept. 2006	MONITORING Quintus, Hollen and Reading teachers	COMPLETION DATE May, 2007
5	ACTION STEPS: Grades 1-6 teachers will teach the same components during the reading block for consistency throughout our school: <ol style="list-style-type: none"> 1. Vocabulary 2. Comprehension 3. Meaningful Sentences 4. Read in a variety of settings (silent, paired, etc.) 5. Listening and Speaking 		TIMELINE: Sept. 2006	MONITORING Quintus, Hollen, and Reading teachers	COMPLETION DATE May, 2007

5	ACTION STEPS: Students in grades 1-6 will complete journal assignments to enhance skills and strategies for better reading comprehension.	TIMELINE: Sept. 2006	MONITORING Classroom teachers, Reading teachers	COMPLETION DATE May, 2007
5	ACTION STEPS: Students in grades K-3 will have an additional 15 minutes each day of guided reading at their reading level in a small group setting.	TIMELINE: Sept. 2006	MONITORING Quintus, Hollen, Meier, K-3 teachers	COMPLETION DATE May, 2007
5	ACTION STEPS: All Kindergarten students are provided with 3 books/ week to take home and read in order to build early literacy skills.	TIMELINE: Sept. 2006	MONITORING Quintus, D. Geltel	COMPLETION DATE May, 2007
5	ACTION STEPS: K-2 students are provided early intervention strategies with a tutor.	TIMELINE: Oct. 2006	MONITORING Quintus, Grade K-2 teachers	COMPLETION DATE May, 2007
5	ACTION STEPS An extended-day Kindergarten program will provide intervention for At-Risk kindergarten students (determined by the Bracken Assessment).	TIMELINE: Nov. 2006	MONITORING D. Geltel, L. Leintz	COMPLETION DATE May, 2007
5	ACTION STEPS: All students in grades 1-4 will be required to read 15 minutes at home each night Mon-Thur. They will be required to bring a signed reading slip to school verifying the 15 minutes read.	TIMELINE: Sept. 2006	MONITORING Quintus, Hollen, Grade 1-4 Reading teachers	COMPLETION DATE May, 2007
5	ACTION STEPS: All students in grades 1-6 will increase their comprehension by reading books at their level (determined by the STAR Reading Test and AR book tests).	TIMELINE: Sept. 2006	MONITORING Quintus, Mock, Grade 1-6 teachers,	COMPLETION DATE May, 2007
5	ACTION STEPS: Parents and volunteers from a local business will come to our school each week to assist the students in reading.	TIMELINE: Sept. 2006	MONITORING Quintus, Hollen	COMPLETION DATE May, 2007
5	ACTION STEPS: Grandparent Program will provide a "Foster Grandmother" for the school year who will work with students in all grades who need extra help in reading.	TIMELINE: Sept. 2006	MONITORING Quintus, Hollen	COMPLETION DATE May, 2007

5	<p>ACTION STEPS: Parents will be invited to attend a Literacy Day. Parents will have a chance to visit their child's reading group and talk to the Reading coordinator concerning the school's reading program and how they can help their child at home.</p>	<p>TIMELINE: Sept. 2006</p>	<p>MONITORING Quintus, Hollen, Meier, Grade 1-6 teachers</p>	<p>COMPLETION DATE May, 2007</p>
5	<p>ACTION STEPS: In April, the school has a day called Readersville". Workshops are presented on a special theme for all students.</p>	<p>TIMELINE: April 27, 07</p>	<p>MONITORING Quintus, Rike-Fee, All teachers</p>	<p>COMPLETION DATE April 27, 07</p>
5	<p>ACTION STEPS: Summer School will be available for students in need of additional review and reinforcement of reading</p>	<p>TIMELINE: June, 2007</p>	<p>MONITORING Thomson, Summer School staff</p>	<p>COMPLETION DATE June, 2007</p>
5	<p>ACTION STEPS: Reading committee meet to triangulate data including MAP, NDSA, and teacher assessments</p>	<p>TIMELINE: Sept. 2006</p>	<p>MONITORING Quintus, Reading committee</p>	<p>COMPLETION DATE May 2007</p>
6	<p>ACTION STEPS: Develop student writings, focusing on a different purpose at each grade level. Kindergarten - "I message Grade 1 - Narrative Grade 2 - "How To" Grade 3 - Descriptive Grade 4 - Compare/Contrast Grade 5 - Persuasive Grade 6 - Expository The specific writings at each grade level were discontinued in May 2006. Students will continue to write for a variety of purposes at each grade. The writing portfolios will continue to be passed from grade to grade for assessment and instructional purposes.</p>	<p>TIMELINE: Sept. 2006 Sept. 2006</p>	<p>MONITORING Hollen, K-6 teachers K-6 teachers Hollen, K-6 teachers</p>	<p>COMPLETION DATE May 2006 May 2007 May 2007</p>

	K-6 teachers are using 3 different writing curriculums To enhance writing skills.	Sept. 2006	K-6 teachers	May 2007
6	ACTION STEPS: Posters are displayed in all classrooms explaining the writing process for consistency throughout the school. Prewrite First Draft Revising Editing Publishing	TIMELINE: Sept. 2006	MONITORING Hollen, Meier	COMPLETION DATE May 2007
6	ACTION STEPS: Interactive writing or Daily Oral Language will be used in each classroom to promote correct sentence structure and usage..	TIMELINE: Sept. 2006	MONITORING K-6 teachers	COMPLETION DATE May 2007
6	ACTION STEPS: Teachers will model and students will write meaningful sentences to show comprehension of material read.:	TIMELINE: Sept. 2006	MONITORING Grade k-6 teachers	COMPLETION DATE May 2007
6	ACTION STEPS: Teachers will enrich writing skills through the use of publishing tools on the computers.	TIMELINE: Sept. 2006	MONITORING Grade k-6 teachers	COMPLETION DATE May 2007
6	ACTION STEPS: Grades 1-3 will utilize the Big Three program to enhance their writing skills Grades 4-6 will use the Big Six program to enhance their research and writing skills	TIMELINE: September 2006	MONITORING All teachers	COMPLETION DATE May 2007
7	RESOURCES NEEDED: NDSA, Map assessment, Gates assessment, Palm Pilot (Dibels) assessments			

8	EXPECTED RESULTS: The percent of students who become advanced proficient or proficient will increase by ; 3 rd grade - 4.75 % 4 th Grade – 2.75 % 5 th Grade – 13.5 % 6 th Grade – 10 % .		
9	MEASUREMENT TOOL: NDSA	MEASUREMENT TOOL: Map Assessments	MEASUREMENT TOOL: Gates Assessments
9	MEASUREMENT TOOL: Teacher Assessments	MEASUREMENT TOOL: Palm Pilots (Dibels)	MEASUREMENT TOOL:
10	RESULTS (DATA): Fall Meeting	RESULTS (DATA):	RESULTS (DATA):
11	EVALUATION: (Changes to plan – next steps)		
12	SHARED WITH: (group) K-6 Teachers		DATE: February 8,2007