

## School Improvement Organizer

### SMART: Specific, Measurable, Attainable, Results-based, Time-bound

<b>1</b>	<b>SCHOOL:</b> Rickard Elementary School	<b>DATE:</b> 2007-08	<b>TEAM:</b> K Leintz, A. Wallner, A. Finders, J. Norland, L. Christen, S. Larson, T. Peterson, S. Eskelson, A. Iversen, S. Francetich		
<b>2</b>	<b>DISTRICT SMART GOAL: SP-2</b> Within five years, the district implements a literacy program in grades K-12 to continually improve student reading, writing, and communication.				
<b>3</b>	<b>SCHOOL SMART GOAL: (Specific, stated in terms of student performance)</b> By the fall of 2008, 88% of all students in grades 3-6 will be proficient or advanced in literacy as evidenced by NDSA				
<b>4</b>	<b>SMART GOAL INDICATOR (first)</b> By 2011-12, all fourth grade students will read and write at or above fourth grade level.		<b>SMART GOAL INDICATOR (second)</b>		
<b>5a</b>	<b>ACTION STEPS:</b> Implement the Lucy Calkins writing curriculum, <i>Units of Study for Teaching Writing</i> , in grades K-2	<b>TIMELINE</b> Sept 07	<b>MONITORING</b> Jan 08	<b>COMPLETION DATE</b> ongoing	
<b>5b</b>	<b>ACTION STEPS:</b> Form an exploratory committee to research writing curriculum possibilities for grades 3-6.	<b>TIMELINE</b> Sept 07	<b>MONITORING</b> Jan 08	<b>COMPLETION DATE</b> May 08	
<b>5c</b>	<b>ACTION STEPS:</b> After each MAP data release, all teachers will highlight class rosters to determine student reading skill levels.	<b>TIMELINE</b> Sept 07, Jan 08, April 08	<b>MONITORING</b> Sept 07, Jan 08, April 08	<b>COMPLETION DATE</b> April 08	
<b>5d</b>	<b>ACTION STEPS:</b> All teachers will build classroom libraries with accessible reading materials with a wide range of leveled reading materials.	<b>TIMELINE</b> Sept 07	<b>MONITORING</b> Jan 08	<b>COMPLETION DATE</b> Ongoing	
<b>5e</b>	<b>ACTION STEPS:</b> Implement 15 minute daily literacy program school-wide	<b>TIMELINE</b> Sept 07	<b>MONITORING</b> Jan 08	<b>COMPLETION DATE</b> Ongoing	
<b>5f</b>	<b>ACTION STEPS:</b> All students will be involved in student-led spring conferences to increase awareness and ownership of academic growth in reading and writing.	<b>TIMELINE</b> March 08	<b>MONITORING</b> March 08	<b>COMPLETION DATE</b> March 08	

<b>5g</b>	<b>ACTION STEPS:</b> All students identified by fall 2007 MAP data who are below grade level in literacy will be required to participate in targeted skills groups.	<b>TIMELINE</b> Oct 08	<b>MONITORING</b>	<b>COMPLETION DATE</b> Ongoing
<b>5h</b>	<b>ACTION STEPS:</b> 3-6 teachers will be trained in effective writing strategies during the Strengthening Your Students' Writing Skills By Teaching Smarter, Not Harder workshop.	<b>TIMELINE</b> April 07	<b>MONITORING</b>	<b>COMPLETION DATE</b> April 08
<b>5i</b>	<b>ACTION STEPS:</b> Students in grades 3-6 will keep an Assessment Log to include goals and scores for NDSA and MAP in reading.	<b>TIMELINE</b> Nov 07, March 08	<b>MONITORING</b> Nov 07, March 08	<b>COMPLETION DATE</b> March 08
<b>5j</b>	<b>ACTION STEPS:</b> The Rickard Reading Council will train all teachers to use uniform common language editing marks aligned to the standards.	<b>TIMELINE</b> Sept 07	<b>MONITORING</b> Jan 08	<b>COMPLETION DATE</b> Ongoing
<b>5k</b>	<b>ACTION STEPS:</b> Teachers in grades 3-6 will utilize the <i>Write Source</i> guide as an instructional resource.	<b>TIMELINE</b> Sept 07	<b>MONITORING</b> Jan 08	<b>COMPLETION DATE</b> Ongoing
<b>5l</b>	<b>ACTION STEPS:</b> All teachers will receive training in 6+1 Traits of Writing.	<b>TIMELINE</b> Aug 07	<b>MONITORING</b>	<b>COMPLETION DATE</b> Ongoing
<b>5m</b>	<b>ACTION STEPS:</b> All K-6teachers will attend quarterly district grade level meetings	<b>TIMELINE</b> Sept 07	<b>MONITORING</b>	<b>COMPLETION DATE</b> Ongoing
<b>5n</b>	<b>ACTION STEPS:</b> The District Title staff will coordinate the annual Family Literacy Night	<b>TIMELINE</b> Feb 08	<b>MONITORING</b>	<b>COMPLETION DATE</b> Feb 08
<b>5o</b>	<b>ACTION STEPS:</b> The Rickard Reading Council will coordinate the annual Rickard Reading Night	<b>TIMELINE</b> Fall 07	<b>MONITORING</b>	<b>COMPLETION DATE</b> Fall 07
<b>5p</b>	<b>ACTION STEPS:</b> FIRC will coordinate guest readers during Reading Month	<b>TIMELINE</b> Feb 08	<b>MONITORING</b>	<b>COMPLETION DATE</b> Feb 08

<b>6</b>	<b>RESOURCES NEEDED:</b> Professional development, Subs, Access to data, Lucy Calkins text for K-2 teachers, <i>6+1 Writing Training of Writing</i> text, <i>Write Source</i> text, Assessment Logs, common editing marks resource, guest readers		
<b>7</b>	<b>EXPECTED RESULTS:</b> Number of students proficient in NDSA reading scores will increase this year.		
<b>8</b>	<b>MEASUREMENT TOOL:</b> MAP	<b>MEASUREMENT TOOL:</b> NDSA	<b>MEASUREMENT TOOL:</b>
<b>9</b>	<b>RESULTS (DATA):</b> Completion of MAP testing	<b>RESULTS (DATA):</b> Completion of NDSA testing	<b>RESULTS (DATA):</b>
<b>10</b>	<b>EVALUATION: (Changes to plan – next steps)</b>		
<b>11</b>	<b>SHARED WITH: (group)</b>		<b>DATE:</b>
	<b>2/01/07</b>		