

**WILLISTON SCHOOL BOARD POLICY CONCERNING
TOBACCO USE AND POSSESSION ON SCHOOL PROPERTY**

STATEMENT OF PHILOSOPHY

The Williston School District No. 1 School Board is dedicated to providing a healthy environment for staff, students and citizens. The use of tobacco is a highly addictive habit usually begun in the adolescent and teen years. The most effective means of achieving a tobacco-free generation is prevention of tobacco use by youth through education, positive adult role models and aggressive action to limit the use of tobacco.

STATEMENT OF POLICY

Effective August 1, 1994, smoking and the use of tobacco products shall be prohibited on school district property. The possession by students of tobacco or tobacco products shall be prohibited on school district property. This shall include all school district buildings, grounds, and school owned vehicles.

This policy will only be effective when all employees demonstrate their cooperation, consideration, and thoughtfulness. This cooperative effort is desired from smokers, non-smokers, and from those using all other forms of tobacco. All individuals on school premises share in the responsibility for adhering to this policy.

STUDENTS: Any violation of this policy by students shall be referred to the building administrator. Students who violate provisions of this policy shall be subject to student discipline procedures.

STAFF (ALL EMPLOYEES): Any violation of this policy by a staff member, who is then in the course of employment, shall be referred to the building administrator. That individual shall receive a documented verbal reminder for the first and second violation. For a third violation, that individual shall receive a written warning, with a copy placed in the personnel file. Further violations shall be dealt with according to established board policies and procedures dealing with insubordination. The criteria outlined in this policy shall apply to all employees.

CITIZENS: Citizens who are observed smoking or using tobacco products on school property shall be asked to refrain from this activity while on school property. Failure to comply shall be referred to the personnel responsible for the area or program during which the violation occurred. The supervisor shall make a decision on further action, which may include a request to leave the school property.

In order to aid current employees in the implementation of this policy, the Williston School Board shall assist in making available to its employees a self-help program or seminar to those employees who currently use tobacco.

POLICY ADOPTED:

POLICY AMENDED: